

GUIDELINES

FOR REGISTRATION OF PERSONS

WITH THE CHIEF INSPECTOR OF FACTORIES AND MACHINERY

AS LIFT'S COMPETENT PERSONS

DEPARTMENT OF OCCUPATIONAL SAFETY AND HEALTH MINISTRY OF HUMAN RESOURCES MALAYSIA

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1.0 GENERAL

- 1.1 The purpose of these guidelines is to lay down the procedure, stipulate the qualifications and other conditions for the registration of persons who intend to carry out duties as a Lift's Competent Person in pursuance to the provisions of regulation 6, regulation 30 and regulation 31, of the Factories and Machinery (Passenger and Goods Lifts) Regulations, 1970.
- 1.2 In pursuance to the provisions of regulation 6, regulation 30 and regulations 31(5), 31(6), 31(7) and 31(8) of the Factories and Machinery (Passenger and Goods Lifts) Regulations, 1970, the Chief Inspector of Factories and Machinery may exercise his rights in performing his function, exercising his power and discharging his duties assigned to him under the Factories and Machinery Act (here-in-after referred as the "Act") and the regulations made under the Act, not to recognize any reports, inspections or recommendations forwarded by any person who carry out duties as a lift competent person, if the person is not registered with the Chief Inspector.
- 1.3 For the purpose of these guidelines-

"Approved Firm" means a firm which has satisfied the Chief Inspector that its employs persons suitably qualified and trained (here-in-after referred to as the lift competent person grade 1) and controls equipment and facilities to ensure a proper standard of lift examination (inspection), service and maintenance.

"Lift Competent Person Grade I" means a person registered with the Chief Inspector to perform duties as prescribed under regulation 6 (on behalf of the owner), regulation 30, and regulations 31(5), 31(6), 31(7) and 31(8) of the Factories and Machinery (Passenger and Goods Lifts) Regulations, 1970.

"Lift Competent Person Grade II" means a person registered with the Chief Inspector to perform duties as prescribed under regulation 30, regulations 31(5), 31(6), 31(7) and 31(8) of the Factories and Machinery (Passenger and Goods Lifts) Regulations, 1970.

"Lift Competent Person Grade III" means a person registered with the Chief Inspector to perform duties as prescribed under regulations 31(5), 31(6), 31(7) and 31(8) of the Factories and Machinery (Passenger and Goods Lifts) Regulations, 1970.

"Lift Competent Person" means lift competent person grade I or grade II or grade III

2.0 QUALIFICATION FOR REGISTRATION

- 2.1 A person applying to be registered with the Chief Inspector as a Lift Competent Person Grade I shall-
 - (a) be a Malaysian citizen;
 - (b) holds a qualification and experience of
 - i) degree in mechanical, electrical or electronic engineering or equivalent, accredited by Malaysian Qualification Accreditation (MQA) or the Board of Engineers, Malaysia (BEM) and with five (5) years working experience in installation, inspection, testing, maintenance and has knowledge in designing (preparation of first schedule) of electric passenger or goods lifts, escalators and dumbwaiters;

- ii) holds a diploma in mechanical, electrical or electronic engineering or equivalent, accredited by the Malaysian Qualification Accreditation (MQA) or National Occupational Skill Standard (NOSS) and with ten (10) years working experience in installation, inspection, testing, maintenance and has knowledge in designing (preparation of first schedule) of electric passenger or goods lifts, escalators and dumbwaiters:
- (c) be registered with the Board of Engineers, Malaysia (BEM), employed by an approved firm and trained by the principal company;
- (d) has passed an examination conducted by the Chief Inspector or his representatives;
- (e) be medically fit;
- (f) has not been-
 - (i) convicted of an offence under the Act or any regulations made thereunder;
 - (ii) convicted of an offence under the Occupational Safety and Health Act, 1994 or any regulations made thereunder; or
 - (iii) convicted of an offence and sentenced to more than one year imprisonment or a fine of more than two thousand ringgit;
- (g) has fulfilled such other conditions as may be prescribed under the Act or any regulations made there under.
- 2.2 A person applying to be registered with the Chief Inspector to perform duties as a lift Competent Person Grade II shall-
 - (a) be a Malaysian citizen;
 - (b) hold a qualification and experience of
 - i) degree in mechanical, electrical or electronic engineering or equivalent, accredited by the Malaysian Qualification Accreditation (MQA) the Board of Engineers, Malaysia (BEM) and with three (3) years working experience in **installation, inspection, testing and maintenance** of electric passenger or goods lifts, escalators and dumbwaiters; or
 - ii) holds a diploma in mechanical, electrical or electronic engineering or equivalent, accredited by the Malaysian Qualification Accreditation (MQA) or National Occupational Skill Standard (NOSS) and with five (5) years working experience in **installation**, **inspection**, **testing and maintenance** of of electric passenger or goods lifts, escalators and dumbwaiters; or
 - iii) holds a certificate in mechanical, electrical or electronic engineering or equivalent, accredited by the Malaysian Qualification Accreditation (MQA) or National Occupational Skill Standard (NOSS) and with ten (10) years working experience in **installing, inspecting, testing and maintaining** of electric passenger or goods lifts, escalators and dumbwaiters;

- (c) be employed by an approved firm;
- (d) has passed an examination conducted by the Chief Inspector or his representatives
- (e) be medically fit;
- (f) has not been-
 - (i) convicted of an offence under the Act or any regulations made thereunder;
 - (ii) convicted of an offence under the Occupational Safety and Health Act, 1994 or any regulations made thereunder; or
 - (iii) convicted of an offence and sentenced to more than one year imprisonment or a fine of more than two thousand ringgit;
- (g) has fulfilled such other conditions as may be prescribed under the Act or any regulations made there under.
- **2.3** A person applying to be registered with the Chief Inspector to perform duties as a lift Competent Person Grade III shall-
 - (a) be a Malaysian citizen;
 - (b) hold a qualification and experience of
 - (i) holds a degree in mechanical, electrical or electronic engineering or equivalent, accredited by the Malaysian Qualification Accreditation (MQA) or the Board of Engineers, Malaysia (BEM), and has one (1) year working experience in maintaining, servicing and second schedule inspection of electric passenger or goods lifts, escalators and dumbwaiters; or
 - holds a diploma in mechanical, electrical or electronic engineering accredited by Malaysian Qualification Accreditation (MQA or National Occupational Skill Standard (NOSS) and has three (3) years working experience in **maintaining**, servicing and second schedule inspection of electric passenger or goods lifts, escalators and dumbwaiters; or
 - (iii) holds a certificate in mechanical, electrical or electronic engineering or equivalent, accredited by the Malaysian Qualification Accreditation (MQA) or National Occupational Skill Standard (NOSS) and with five (5) years working experience in **maintaining**, servicing and second sechedule inspection of electric passenger or goods lifts, escalators and dumbwaiters.
 - (c) be employed by an approved firm;
 - (d) has passed an examination conducted by the Chief Inspector or his representatives
 - (e) be medically fit;
 - (f) has not been-

- (i) convicted of an offence under the Act or any regulations made thereunder;
- (ii) convicted of an offence under the Occupational Safety and Health Act, 1994 or any regulations made thereunder; or
- (iii) convicted of an offence and sentenced to more than one year imprisonment or a fine of more than two thousand ringgit;
- (g) has fulfilled such other conditions as may be prescribed under the Act or any regulations made there under.
- **2.4** A person who already poses the competency under the existing system may apply to be registered with the Chief Inspector as Competent Person Grade I or equivalent Grade and may be undergone and passed an interview conducted by the Chief Inspector or his representatives.

3.0 APPLICATION PROCEDURE

- **3.1** An application to be registered with the Chief Inspector must be forwarded by the approved firm and has to be certified by its existing Lift Competent Person (if any), and must be made and completed in the form set out in Appendix I and shall be accompanied with the relevant information, documentation and declarations required under Clause 2.0 above.
- **3.2** Registration is valid for a period of three (3) years from the date of registration or as specified by Chief Inspector, unless it is canceled by the Chief Inspector as stipulated in Clause 4.2.
- **3.3** Application for renewal of registration must be made by using the form as set out in Appendix 2.
- **3.4** A competent person who has ceased to work with an approved firm and intends to work with another firm, has to reapply by using the form as set out in Appendix I and has to sit for another examination to re-register him as a competent person.

4.0 POWER OF THE CHIEF INSPECTOR

- **4.1 Refusal to register.** The Chief Inspector may refuse to register any application made if he is satisfied that the applicant does not meet the requirements as outlined in Clause 2 or failed an examination as prescribed under Clause 6.
- **4.2 Refusal to renew registration and cancellation of registration.** The Chief Inspector may refuse to renew or canceled at any time, registration of any competent person if he:-
- (a) has ceased to work with the approved firm;
- (b) has declared by Medical Officer or Occupational Health Doctor as medically unfit;
- (c) has not meet any requirements set by the Chief Inspector;
- (d) has failed to perform his duties as outlined in Clause 5; or
- (e) has committed any of the misconduct as outlined in Clause 8.

4.3 The Chief Inspector may call the lift competent person for an interview upon the renewal of the competency.

5.0 DUTIES OF LIFT COMPETENT PERSONS

- **5.1** The Lift Competent Person Grade I shall:-
 - (a) be a representative of the lift owner to prepare, sign and submit to the Chief Inspector, the First Schedule as required by regulation 6 (a) of the Factories and Machinery (Electrical Passenger and Goods Lift) Regulations, 1970;
 - (b) fulfill all of the duties as prescribed under regulations 30, 31(5), 31(6), 31(7) and 31(8) of the Factories and Machinery (Electric Passenger and Goods Lifts) Regulations, 1970;
 - (c) fulfill all of the duties as prescribed under regulations 10 of the Factories and Machinery (Notification, Certificate of Fitness and Inspection) Regulations, 1970;
 - (d) to carry out at least thirty (30) first or regular inspection per year by using the JKJ 166/167 for first inspection and checklist for inspection of electric and hydraulic elevator/ escalator/ travellator for regular inspection in order to fulfill the requirement for renewal:
 - (e) to ensure the safety and health of employees of the approved firm and other people during the installation, testing and first inspection and regular inspection of the lifts under his care being taken care of;
 - (f) notify the Chief Inspector of any accident or incident involving the lift under his care;
 - (g) provide technical accident report and remedial action;
 - (h) supervise Lift Competent Person Grade II and Grade III; and
 - (i) submit declaration as set out in appendix 3 and 4, and an organisation chart to indicate the line functions and territorial responsibilities of the competent persons in relationship to the firm's Chief Executive officer, Managing Director or General Manager of the lift firm.
- **5.2** The Lift Competent Person Grade II shall:-
 - (a) fulfill all of the duties as prescribed under regulations 30, 31(5), 31(6), 31(7) and 31(8) of the Factories and Machinery (Electric Passenger and Goods Lifts) Regulations, 1970;
 - (b) fulfill all of the duties as prescribed under regulations 10 of the Factories and Machinery (Notification, Certificate of Fitness and Inspection) Regulations, 1970;
 - (c) be under the supervision of a Competent Person Grade I;
 - (d) to carry out at least sixty (60) first or regular inspection per year by using the JKJ 166/167 for first inspection and checklist for inspection of electric and hydraulic elevator/ escalator/ travellator for regular inspection in order to fulfill the requirement for renewal;

- (e) to ensure the safety and health of employees of the approved firm and other people during the installation, testing and first inspection and regular inspection of the lifts under his care being taken care of;
- (f) supervise Lift Competent Person Grade III; and
- (g) notify the Chief Inspector or Lift Competent Person Grade I of any accident or incident involving the lift under his care.
- 5.3 The Lift Competent Person Grade III shall:-
 - (a) fulfill all of the duties as prescribed under regulations 31(5), 31(6), 31(7) and 31(8) of the Factories and Machinery (Electric Passenger and Goods Lifts) Regulations, 1970;
 - (b) be under the direct supervision of a Lift Competent Person Grade I or Grade II;
 - (c) to carry out at least ninety (90) Second Schedule inspection per year in order to fulfill the requirement of renewal the competency
 - (d) to ensure the safety and health of employees of the approved firm and other people during the monthly and Second Schedule inspection of the lifts under his care being taken care of; and
 - (e) notify the Chief Inspector or the Lift Competent Person Grade I of any accident or incident involving the lift under his care.
- 5.4 Any Lift Competent Person who fails to carry out the duties as prescribed under Clauses 5.1, 5.2 or 5.3. respectively shall be considered has committed a misconduct.

6.0 EXAMINATION

- **6.1** An examination or a technical presentation shall be conducted for a candidate who intends to be a Lift Competent Person Grade I, to determine his knowledge and experiences. Such oral examination shall include -
 - (a) **Part I** To determine the experience and knowledge of candidates pertaining to the designs and preparation of lift's first schedule;
 - (b) **Part 11** To determine the experience and knowledge of candidates pertaining to the installation, testing and statutory inspection of new lifts and regular inspection; and
 - (c) **Part III** To determine the experience and knowledge of candidates pertaining to the maintenance, servicing and second schedule inspection of lifts; and
 - (d) **Part IV** To determine the experience and knowledge of candidates pertaining to code of practice and relevant regulations.
- 6.2 An examination shall be conducted for a candidate who intends to be a Lift Competent Person Grade II, to determine his knowledge and experiences. Such oral examination shall include **Part II**, **Part III and Part IV** as outlined in Clause 6. 1.

- 6.3 An examination shall be conducted for a candidate who intends to be a Competent Person Grade III, to determine his knowledge and experiences. Such written examination shall include **Part III and Part IV** as outlined in Clause 6. 1.
- **6.4** An interview and a technical presentation may be conducted for a candidate who already poses the competency under the existing system who intends to be a Lift Competent Person Grade I or equivalent Grade, to determine his knowledge and experiences related to the latest requirement on technical and legislation.
- **6.5** A technical presentation by lift competent person grade I and II and an interview may be conducted for a lift competent person who applies to renew his/her competency, to verify that he/she has carried his duty as lift competent person as stipulated in the Act and the Guideline.

7. RECOGNITION CRITERIA

- **7.1** Recognition to a candidate who meets the requirements as set out in Clause 2.1 and passed an examination as prescribed under Clause 6.1, shall be granted a certificate and registered as a Lift Competent Person Grade I.
- **7.2** A candidate who meets the requirements as set out in Clause 2.2 and passed an examination as prescribed in under Clause 6.2, shall be granted a certificate and registered as a Lift Competent Person Grade II.
- **7.3** Recognition to a candidate who meets the requirements as set out in Clause 2.3 and passed an examination as prescribed under Clause 6.3, shall be granted a certificate and registered as a Competent Person Grade III.
- **7.4** Recognition to a candidate who meets the requirements as set out in Clause 2.4 and passed an interview as prescribed under Clause 6.4, shall be granted a certificate and registered as a Lift Competent Person Grade I.

8. MISCONDUCT

- 8.1 For the purpose of these guidelines, misconduct means:
 - (a) failure to carry-out the duties as prescribed under Clause 5;
 - (b) delegates the duties to another person who is not registered with the Chief inspector;
 - (c) failure to advice the occupier or owner of any defect in the lifts which is likely to cause danger to life or property while such lift is under his direct control;
 - (d) causing damage to the lifts or injury to any person by careless operation of the lifts or by neglect of routine instructions, or by neglect to use the safety appliances provided or by any negligent act or omission; or
- 8.2 Any lift competent person who being found to be guilty of misconduct, his/her competency shall be terminated immediately.

8.3 Any lift competent person Grade I who being found to be negligent that caused an accident or dangerous occurrence of the lifts under his care, he or she shall be charged under the relevant Act or Regulations.

JABATAN KESELAMATAN DAN KESIHATAN PEKERJAAN (KEMENTERIAN SUMBER MANUSIA) APPLICATION TO BE REGISTERED AS A LIFT COMPETENT PERSON I/II/III

	PARTICULARS OF THE CAI (To be filled by the Applicant)	NDIDATE		
1.	PERSONAL PARTICULARS			
1.1	Name of Candidate (in block le	tters)	1.2 Dat	e of Birth
1.3	Sex		1.4 Iden	tity Card Number*
	Male/Female			
1.5	Place of Birth		1.6 Citi	zenship
1.7	Approved Lift Firm Name & Re	egistration No	1.8 Job De	esignations:
1.9	Office Address		1.10 Te	l. No. (Office)
			1.11 Tel.	No. (Home)
			1.12 E-m	ail address
2.	QUALIFICATION			
2.1	Professional education* Name of Institution/ University	Year From to	Qualificatio Obtained	n
2.2	Technical training			
Date	e:		Signa	ature of Applicant

Note: (*) Please enclosed certified copies of relevant document and latest medical examination report.

В.	EXPERIENCE OF THE CANDIDATE (10	be filled by t	he existing CP Lift Grade I – if any)
1.	TRAINING	YES/NO	DURATION
(a)	Design		
(b)	Manufacturing		
(c)	Code of Practice		
(d)	Testing/Commissioning		
(e)	Installation		
(f)	Maintenance		
(g)	Others (please specify)		
2.	FIELD EXPERIENCE	YES/NO	NO. OF MONTHS (ACCUMULATE)
(a)	Design		
(b)	Manufacturing		
(c)	Preparation of 1st Schedule		
(d)	Installation		
(e)	Testing/Commissioning/1st Inspection		
(f)	Maintenance/Monthly Inspection		
(g)	Annual/Regular Inspection		
(h)	2 nd Schedule Inspection		
(i)	Total number of years experiences in lift industr	ry	
C.	DECLARATION BY THE CP Lift Grade	I	
i.	creby:- certify that the above particulars are true and declare that all of the conditions as set out in particulars.		
Dat	e:		Signature Name of CP Lift Grade I) P Lift Grade I No:

JABATAN KESELAMATAN DAN KESIHATAN PEKERJAAN, MALAYSIA

Application for Renewal as a Competent Person Grade I/II/III

A. PARTICULARS OF APPLICANT

File No:					
Registration No:					
Expiry Date:					
a competent/assistant-competent person employed by					
2. Enclosed herewith please find documen	t* to support my application for the purpose.				
Date:	(Signature of Applicant)				
B. JKKP STATE OFFICE COMMENT					
MrN.R.I.C	C. No				
who is registered as a Competent Person Gr prescribed under Clause 5 of these guideline	rade I/II/III/**, has successfully fulfill duties as es.				
I have no objection for the Department to re and/or construction, installation tests and/or	enew his registration as a competent person (design maintenance) for the next three (3) years.				
Date:	Director, Department of Occupational Safety and Health				

Document includes latest inspection report, medical examination report and any other document deems appropriate.

^{*} Proof of minimum number of inspection per year

^{**} Please delete those which is not applicable

BORANG	PEN	AER.	IKSA	AAN	LIF
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No Pendaftaran	
ОҮК	

				JENIS PEN	MERIKSAAN			JENI	S JENTERA				
BIL	Tarikh Pemeriksaan	LOKASI	NO. PMA	Pertama	Ulangan	LIF		Travelator Eskalator Dumwaiter		Nama Pemeriksa JKKP	Tanda Tangan		
						Penumpang	Barang	оки					
1													
2													
3													
4													
5													
6													
7													
8													
9													
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27													
28													
29													
30													
					Total Unit Pemeriksaan								

rotai keselurunan onit i	remenksaan :
	Tanda Tangan Orang Yang Kompeten Lif
	Nama :
	Cop Pengesahan

JABATAN KESELAMATAN DAN KESIRATAN PEKERJAAN, MALAYSIA

Declaration By a Grade I/II/III Competent Person

	d Address of Approved Firm:			
I hereby	declare the followings is under my	supervision:-		
	nber of new lift/escalator/dumbwainber of lift/escalator/dumbwaiter m			
	ne or brand of lift/escalator/dumbw roved:	aiter maintain	ed other than the brand of lift/o	escalator/dumbwaiter
PMA	Location	Lift Brand	Lift/Escalator/Dumbwaiter]
Date:				
Dutc			of a competent person)	
In the pre	esence of the Approved Lift Firm's	C.E.O/M.D./0	G.M:	
Date:				
		(Si	gnature of C.E.O/M.D./G.M.)	
		Cor	npany's Official Stamp	

						Appendix 4		
PE	RMOHONAN SEBAC	SAI ORANG BI	ERKOMPETEN LI	F				
Α.	A. JENIS PERMOHONAN: BARU / LANJUTAN GRED:							
В.	BUTIR-BUTIR PEM	IOHON						
1.	No. K.P./Passport/ Polis/Tentera							
2.	Nama							
3.	Alamat							
4.	Poskod		5.	Bandar Bandar				
6.	Negeri							
7.	Jantina (L/P)		8. 7	arikh lahir				
C.	KELAYAKAN AKEDEMIK/LATIHA	BIL	INSTITUT	BIDANG	TARAF	TAHUN		
	ang untuk permohonarikh Luput Kompetens		mpetensi					
D.	PENGAKUAN							
Sa	ya mengakui bahawa	semua makluı	mat yang diberika	n adalah benar.				
Та	rikh :				Tandatan	gan Pemohon		
	Nama :							
	No. K.P							
E.	E. MAKLUMAT PEGAWAI PERUBATAN YANG BIASA MERAWAT: (Sebutkan nama dan alamat Pegawai Perubatan yang biasa merawat anda)							
	Nama Pegawai Perubatan :							
	Alamat :							
	SALINAN ASAL HE	NDAKI AH DIK	KEMIJKAKAN KEE	ADA KETIJA P	ENGARAH IKKE)		

- SALINAN PENDUA HENDAKLAH DISIMPAN OLEH PEGAWAI PERUBATAN YANG MEMBUAT PEMERIKISAAN

- 2 -

F. PEMERIKSAAN PERUBATAN (UNTUK DIPENUHI OLEH PENGAMAL PERUBATAN)

No. Pendaftaran Pemohon di klinik :	Tarikh Pendaftaran :
Keadaan Umum :	
Berat:kg.	Ketinggian:sm
Pemeriksaan air kencing untuk albumin dan gula (Jika positif siasat	selanjutnya)
Tekanan darak: Sistolik :	Diastolik:
Kejituan penglihatan mengikut Carta Snellen (Dalam meter)	
Tanpa kacamata min. 6/60 Kanan :	Kiri :
Dengan Kecamata min. 6/12 Kanan :* *Untuk mereka yang memakai kacamata. Perlu dinyatakan pada le	Kiri :sen.

JAWAPAN

Sila tandakan X dalam ruang yang bersesuaian 'Ya' atau 'Tidak'

Bil	Perihal	Ya	Tidak	Catatan
1	Ada kecacatan dalam penglihatan (Carta istihara)			
2	Ada kecacatan dalam penglihatan lapangan (field vision)			
3	Ada bukti kecacatan sistem saraf			
4	Ada bukti-bukti penyakit psikiatrik (psychiatric)			
5	Adakah pemohon menunjukkan tanda-tanda peminum arak dan Penyalahgunaan dadah			
6	Ada ketidaksempurnaan dari/atau kecacatan fizikal			
7	Ada bukti kelainan sistem kardiovaskular			
8	Adakah pemohon mempunyai tekanan darah tinggi yang tidak			
	terkawal			
9	Adakah pemohon mengidap penyakit kencing manis yang tidak			
	dikawal dengan sempurna			
10	Ada kecacatan pendengaran			
11	Ada bukti kelainan sistem respiraton			
12	Siasatan lanjut yang dijalankan dan keputusannya:			
	a):			
	b):			
	c):			
13	Pandangan-pandangan lain oleh pengamal perubatan:			
		• • • • • • • • • • • • • • • • • • • •		
		• • • • • • • • • • • • • • • • • • • •		
	•••			

Catatan: Kelewatan boleh berlaku kerana diperlukan siasatan lanjut.

BAHAGIAN II

Sila jawab soalan-soalan berikut berhubung dengan sejarah kesihatan anda. Tanda X dalam kotak ruangan yang sesuai 'Ya' atau 'Tidak'. Jika 'Ya' jelaskan dalam ruang catitan.

Adakah anda mempunyai sejarah atau sedang mengalami penyakit berikut

Bil	Perihal	Ya	Tidak	Catatan
*1	Masalah mata			
	- Katarak			
	- Pandangan 'monocular'			
	- Lain-lain yang menyebabkan halangan pandangan			
*2	Tidak dapat mengenaipasti warna-warna asas (primer)			
	[merah, hijau, kuning (amper)]			
3	Sukar melihat dalam gelap			
*4	Apa-apa jenis sawan atau kekejangan			
5	Kecederaan berat dikepala			
*6	Serangan pening atau pening			
7	Sakit kepala yang berat atau 'migrane'			
8	Pembedahan otak yang 'major'			
*9	Stroke' (dengan kecacatan 'residual')			
*10	Kencing manis dalam rawatan insulin			
*11	Penyakit mental			
*12	Penyalahgunaan arak dalam masa 5 tahun yang lalu			
*13	Penyalahgunaan dadah dalam masa 5 tahun yang lalu			
14	Kecacatan tulang belakang			
*15	Ketidaksempurnaan atau kecacatan anggota			
	- pergerakan sendi yang terhad			
	- kecacatan anggota yang berat			
	- amputation' yang berat			
16	Penyakit jantung / tekanan darah tiggi / debaran jantung			
17	Sesak nafas / muntah darah / batu kronik			
*18	Pekak			
	- pekak tuli			
*19	Penyakit buah pinggang yang kronik			
20	Apa-apa rawatan yang berulang			
21	Apa-apa penyakit atua kecederaan yang tidak dinyatakan di atas			

BAHAGIAN III

JKJ 166:1/4 Rev.1 (J.K.J. 166)(I)

ELECTRIC PASSENGER / GOODS / HYDRAULIC LIFT / DUMBWAITER

			t No.		
Registration No. PMA :		De	sign File No.		
Owner's Name					
Building Name					
Address					
Inspection Date		Maker			
Contract Speed					
Contract Load	kg	Passenger		Year Mfg.	
					m
Suspended Lift Pit Approval _		Approval Ref : _			Tarikh
Other Approval					
		Approval Ref : _			Tarikh
		Approval Ref : _			Tarikh
Exemptions					
Reduced dia. Governor rope _		Exemption Ref:			Tarikh
Reduced dia. Suspension rope _		Exemption Ref:			Tarikh
Reduced buffer stroke		Exemption Ref:			Tarikh
Other Exemption					
		Exemption Ref:			Tarikh
		Exemption Ref:			Tarikh
		Exemption Ref:			Tarikh
Remarks :					
Tandatangan Pemeriksa		Ta	ndatangan Ora	ang Kompe	ten
Nama:		NI-			
Jabatan Keselamatan dan Kesiha			ma: rikh:		
	нап пекегјаап	1a	I INTI.		
Tarikh:					

JKJ 168:3/4 Rev.1 (J.K.J. 168)(iii)

Dea	Description		Inoncetodo obcek figuro	Domadia				
Reg.	Description		Inspector's check figure	Remarks				
	ı	JIFT CAR						
7(2)(a)	Car width (w) x depth (d)		mm	See table I				
11(4)	Landing threshold/car nosing clea	rance	mm	Min. 15mm N	Max. 40mm			
12(3)	Lift well side landing door/landing		mm	Max. 70mm				
12(4)	Landing door/car door clearance		mm	Max. 150mm	1			
12(2)	Landing door height		mm	Passenger -	Min.2000mm			
15(1)	Car door height		mm	Goods - Min	.1830mm			
14(7)	Car enclosure height		mm					
Toughen	ed/shatter proof glass/mirror in car	NP/No/	Good (Spec. No.	•)			
Car door	safety edge/sensor/light	NP/No/Good	Car Interior light		NP/No/Good			
Car inter	com system	NP/No/Good	Car load weighing device		NP/No/Good			
Emergen	cy alarm bell	NP/No/Good	Car locking device		NP/No/Good			
	·							
	ι	JFT PIT						
10(5)(b)	Fully compressed car buffer/pit flo	or clearance	mm	Min. 610mm				
10(6)	Lift pit depth		mm					
10(8)	Top height counterweight guard		mm	Min. 2000mr	n			
	Bottom clearance cwt. guard		mm	Max. 300mm	1			
	Compensating chain/rope		no(s).					
14(4)	Car bottom span		mm					
24(6)	Buffer stroke -car		mm	See table II				
	Buffer stroke -counterweight		mm	See table II				
25	Bottom runby -car		mm Max. 610mi		1			
	Bottom runby -counterweight		mm	Max. 915mm	1			
22(4)	Stopping distance (drop test) - car	r	mm	See table II				
	Stopping distance (drop test) - co	unterweight	mm	See table II				
Suspend	ed lift shaft	NP/Yes	Reduced buffer stroke		NP/Yes			
Safety ge	ear switch	NP/No/Good	Pit emergency stop switch		NP/No/Yes			
Car botto	m light	NP/No/Good	Pit light		NP/No/Yes			
Bottom fi	nal limit switch	No/Good	Pit ladder		NP/No/Good			
Governo	rtension switch	NP/No/Good	Pit waterproofing		No/Good			
Comp. ro	pe tension switch	NP/No/Good	Oil buffer switches		NP/No/Good			
Common	lift pit guarding	NP/No/Good						
		MS FOR HYD						
	check valve	NP/Yes	Hydraulic plunger	Direct/Indirect				
Dia. Of p		mm/Ø	Slack rope safety		NP/No/Good			
Max. wor	king pressure-hydraulic pump							

JKJ 166:2/4 Rev.1 (J.K.J. 166)(ii)

		I			I	
Reg.	Description	Inspector's ch	eck figure		Requirements / Re	marks
	MA	CHINE ROOM				
8(7)	Drum/Sheave dia. Ratio : 1			mm	Min. 40 : 1	
8(12)(a)				mm		
9(2)(b)				mm		
9(2)(d)				mm	Min. 2000mm	
	Machine to ceiling/beam clearance			mm	Min. 700mm	
23(2)	Governor tripping speed	cwt.	Car	m/min	See table II	
23(4)	Governor rope dia.	cwt.	Car	mm/Ø		
27(1)	Suspension rope dia.	•		mm/Ø	Min. 10mm/Ø	
27(2)	Suspension of ropes				Min. 3 ropes	
Safe ac	cess to lift machine room NA	/No/Good	Traction shea	ve roping	Sgl/Dbl	
M/R se	curely locked with siagnages NA	/No/Good	Sheave guard	ling	No/Goo	d
M/R or	M/c space exhaust fan/air-con NP	/No/Good	13 amps point No/Goo			d
M/R or	machine space lighting No.	/Good	EBOPS for car light and fan No/0			d
Machine	e room fire extinguisher NA	/No/Good	Governor overspeed switch NP/			Good
	CAI	RTOP				
25	Car top clearance			mm		
	Cwt. Top clearance			mm		
14(4)	Car frame crosshead			mm		
21(6)	Max. dist. between guide bracket			mm		
11(5)	Fascia plate/car nosing clearance			mm	Max. 130mm	
11(6)	Car/wall clearance			mm	Min. 25mm	
	Cwt/wall clearance			mm	Min. 25mm	
29(1)	Car/cwt. Clearance			mm	Min. 40mm	
26(5)	Cam length			mm	Min. 610mm	
Final top	limit switch	No/Good	Car top railing			NP/No/Good
Emerge	ncy hatch switch	NP/No/Good	Car top light			NP/No/Good
Safety gear switch NP/N		NP/No/Good	Car ventilation	n fan		NP/No/Good
Car shea	ave roping	1:1 / 2:1	Cwt Sheave re	oping		1:1 / 2:1
Emerge	ncy terminal speed limiting device	NP/Yes	Preset speed	limit		m/min
Non-sto	p zone emergency door with special le	ock	NP/No/Good			
Landing	door switch	No/Good	Design landin	g door key		No/Good

JKJ 166:4/4 Rev.1 (J.K.J. 166)(iv)

Table II

Contract speed	Max. Governor	Stoppin	g distance	Min. Buffe	r Stroke
(m/min)	tripping speed	Min.	Max.	Spring	Oil
	(m/min)	(mm)	(mm)	(mm)	(mm)
0-30	53	150	380	40	70
39	53	150	410	65	70
46	64	150	410	65	70
52	76	205	480	100	70
60	84	230	540	100	70
69	94	255	610		90
76	103	280	680		110
90	120	330	820		160
98	120	330	840		160
105	138	380	990		210
122	156	460	1220		280
137	173	535	1475		350
153	191	635	1730		430
183	226	840	2310		630
214	261	1090	3000		890
244	296	1370	3810		1110
275	331	1650	4650		1410
305	366	2030	5640		1740
336	403	2439	6808		2105
366	439	2845	8025		2505
390	476	3328	9424		2935
427	513	3836	10846		3415
458	549	4395	12446		3910

When emergency terminal speed limiting device is installed, buffer stroke may be reduced to 115% of such reduced striking speed but not less than half the buffer stroke for contract speed not greater than 240 m/min. In any event, the stroke shall not be less than 420 mm; or one third of the buffer stroke for contract speed greater than 240 m/min. but in no case shall the stroke be less than 540 mm.

Table

Car Floor Area (m²)	Max.	Contract
(± 0.05 m ²)	Person	Load (kg)
0,950	5	345
1,115	6	410
1.280	7	480
1.450	8	545
1.600	9	615
1,755	10	685
1,895	11	750
2,055	12	820
2,195	13	885
2.340	14	955
2.480	15	1025
2.620	16	1090
2.740	17	1160
2,835	18	1225
3.000	19	1295
3.130	20	1365
3.250	21	1430
3.370	22	1500
3,485	23	1565
3,605	24	1635
3,735	25	1705

CHECKLIST FOR INSPECTION OF ELECTRIC PASSENGER AND GOODS LIFT DEPARTMENT OF OCCUPATIONAL SAFETY AND HEALTH, MALAYSIA

Owner name and address:				Types of Inspection	
			\neg	Routine inspection and test	G = Good
			- 1		NG = No Good (rep:
				Periodic inspection and test (Every 5 yrs) Acceptance inspection and test	NA = Not Applicable
Location of Equipment:				Approved Firm	
Name of competent person:				Lift PMA No.: Serial Numb	er
Traine or competent percent			\neg		
Rated Load :				Lift No.	
				51. A .	
D / 10 1				No. of Opening :	
Mater Harry Brown				Type of Lift : (Passenger / Goods / H	Audraulio / MPL)
Type of Control :				Type of Drive : (Traction Geared / Trac	-
Type of Control				Type of Drive . (Traction Geared / Trac	stion Gearless)
(1) MACHINE ROOM / SPACE	G	NG	NA	(4) INSIDE HOISTWAY	G NG NA
1.1 Safe access to LMR or machine space	$\overline{\Box}$	m		4.1 Hoistway construction	
1.2 Door securely locked with signages	Н	Н	\vdash	4.2 Pipes, wiring and ducts	HHH
1.3 Housekeeping	Ш	Н	\vdash	4.3 Travelling cables, junction boxes	
1.4 Adequate Lighting and receptacle	Ш	Н	\Box	4.4 Guide rails securely fastened	
1.5 Adequate and effective ventilation	Ш	П	\Box	4.5 Governor rope	
1.6 Emergency Power Unit (EBOPS)	П	П	\Box	4.6 Suspension ropes	
1.7 Fire extinguisher				4.7 Compensating ropes or chains	
1.8 Conduits, Trunking and earthing				4.8 Rope guards correctly fitted on cwt. sheave	
1.9 Machine sheave and floor opening guarding				4.9 Filler weight securely fastened	
1.10 M/c securely supported & fixed in position	Ш	Ш	Ш	4.10 Counterweight sheave shaft and bearing	
1.11 Safe means of access to all lift equipment	Ш	Ш	Ш	4.11 Counterweight shoes or roller guides	$\square\square$
1.12 All equipment are correctly identify and label	Ш	Ш	\sqcup		
1.13 Machine brake operation	Ш	Ш	\sqcup	(5) LANDING FLOOR	G NG NA
1.14 Motor gears and bearings	Ш	Н	\vdash	5.1 Approved firm and emergency contact no.	HHH
1.15 Handwinding device / Brake releaser 1.16 Traction sheave and grooves	Н	Н	\vdash	5.2 Hall panel buttons and Indicator 5.3 Landing door operation	HHH
1.17 Secondary & deflector sheaves	Н	Н	\vdash	5.4 Landing door operation 5.4 Landing door & gap	HHH
1.18 Rope fastening at terminations	Н	Н	\vdash	5.5 Landing door a gap 5.5 Landing door contact switches	HHH
1.19 Governor overspeed device and switch	Н	Н	\vdash	5.6 Effective mechanically door locking	
		ш	ш	5.7 Landing door unlocking device	HHH
(2) INSIDE OF CAR	G	NG	NA		
2.1 Door reopening device				(6) PIT	G NG NA
2.2 Car operating panel and buttons				6.1 Access and lighting	
2.3 Car lighting & ventilation				6.2 Emergency stop switches	
2.4 Car emergency alarm bell	Ш		Ш	6.3 Pit clean and dry	
2.5 Intercom System	Ш	Ш	Ш	6.4 Bottom clearance and refuge space	\square \square \square
2.6 Car door or gate	Ш	Ш	\sqcup	6.5 Down final limit switch	\square
2.7 Load capacity data plate, PMA and signages	Ш	Ш	\vdash	6.6 Governor rope tension device and switch	HHH
2.8 Car door locking device	Н	Н	\vdash	6.7 Safety operating switch	\vdash
2.9 Car floor, ceiling and sill	ш	Ш	Ш	6.8 Car frame and platform 6.9 Car safeties & cwt safeties	\vdash
(3) TOP OF CAR	G	NG	NA	6.10 Compensating chains, ropes & sheave	HHH
3.1 Car top emergency stop switch	പ്പ		m	6.11 Car and counterweight buffers	HHH
3.2 Car top lighting and 3-pin power socket	H	Н	\vdash	6.12 Car and counterweight buffer switches	HHH
3.3 Car top inspection panel and buttons	H	Н	\vdash	6.13 Car and counterweight buffer bottom runby	\dashv
3.4 Car overhead, pulley/sheaves	H	Н	\vdash	6.14 Sufficient car top clearance for overtravel	\dashv
3.5 Car shoes or roller guides	H	Н	H	6.15 Cwt. and common lift shaft guarding	\neg \vdash \vdash
3.6 Emergency terminal stopping devices	\square	Н	\square		
3.7 Up final limit switch		\Box	\Box	(7) RIDE OPERATION	G NG NA
3.8 Emergency exit hatch and switch				7.1 No unusual noise or vibration during running	
3.9 Car top railing and guarding				7.2 Leveling accuracy acceptable	

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TEST REQUIREMENT		ls test sa	tisfactory?		Date Tested
a) Car buffer test					
i) at no load inspection speed	(every 5 years)	Yes	No	NA	
b) Conterweight buffer test			П.,		
i) at no load inspection speed	(every 5 years)	Yes	No	NA	
c) Car safety gear test	()	□v	III.		
i) at no load inspection speed	(every 5 years)	Yes	No	NA	
d) Counterweight safety gear test	(□ _V	□	□	
i) at no load inspection speed	(every 5 years)	Yes	No	NA	
	(every 5 years)	Yes	□No	III	
i) Electrical tripping speed ii) Mechanical tripping speed	mpm	Yes	No	H _{NA}	
f) Car door locking device	mpm	L res	INO	INA	
Prevent trapped passenger from self re	5010	Yes	No	NA.	
g) EBOPS (Emergency Battery Operated F		П			
i) Car lightinghr(s)	ower Suppry/	Yes	No	NA.	
ii) Car ventilation fan hr(s)		Yes	No	NA NA	
h) Fire operation (TNB Power)		Щ.	Щ	Щ.	
 i) Lift homing to fire service access level; 		Yes	No	NA	
ii) Firefighting lift operation or;		Yes	No	NA	
iii) Document certified by fire Department		Yes	No	NA	
i) Load weighing calibration					
i) test manually at no load		Yes	No	NA	
ii) test with rated load	(every 45 months)	Yes	No	NA	
j) Brake Test		\rightarrow	\mapsto	\mapsto	
i) test with 125% rated load	(every 5 years)	Yes	No	NA	
Comment :					
Inspector Signature Name : Jabatan Keselamatan Dan Kesihatan Perke	jaan	Competent Person Signature :	gnature		_
Date of Inspection :					
	•				

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ESCALATOR / MOVING WALKS

Date of Inspection	:			Escalator No	o
Registration No.	: PMA				
Design File No.					
Owner's Name					
Building Name					
Address	:				
Competen Firm	:				
Maker	:				
Serial No.	:		_		
Year Manufactured	:		_		
Power	:	kw		Model	
Maximum Capacity	:		persons / hr.		
Location of Escalator			floor to		_ floor
Exemptions :					
Remarks :					
Tandatangan Pemeriksa:	:		Tandatan	gan Orang Kon	npeten:
Name :					
Nama : Jabatan Keselamatan dan F	Pakarisan		Nama :		
Jabatan Keselamatan dan F	_				
Tarikh:					

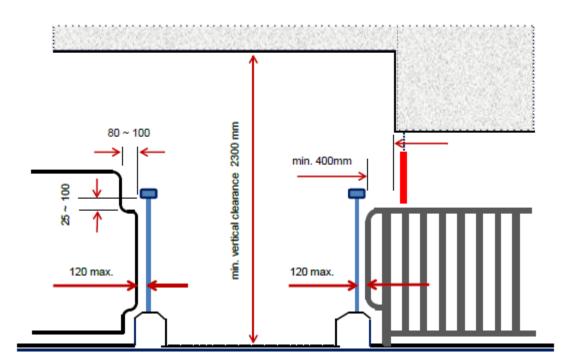
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		ASNI	CEN/BS	CEN/BS
Inclination :	•	30° max.	30°	35°
Vertical Rise :	mm	-	-	6m max.
Speed :	m/min.	38 m/min. max.	45 m/min. max.	
Step:				
Rise :	mm	216mm max.	240mm max.	240mm max.
Depth :	mm	400mm min.	380mm min.	380mm min.
Width :	mm	406mm ~ 1015mm	580mm ~ 1100mm	580mm ~ 1100mm
Clearance between Skirt panel / step :	mm	4.8mm max.	4.0mm max.	4.0mm max.
Balustrade	: Plastic / N	Metallic / Toughened gla	ass. (spec)
Motor drive connection	: Direct / C	hain / Gear / Belt / Othe	ers. ()
Mechanical tripping speed of g	ovemor. :	m/min.		
Safety devices				
Roller shutter enclosure retract	ion switch			Na / No / Good
Tandem operation of escalator	switch			Na / No / Good
Syncronised start/stop switch of	of tandem escalator :			Na / No / Good
Key operated start switch				No / Good
Emergency stop switch	Top / Bottom :			No / Good
Handrail finger guard switch	Top right / Top left :			No / Good
	Bottom right / Botton	n left :		No / Good
Skirt obstruction switch	Top right / Top left :			Na / No / Good
	Bottom right / Botton	n left :		Na / No / Good
Combplate switch	Top right / Top left :			Na / No / Good
	Bottom right / Botton	n left :		Na / No / Good
Step upthrust switch				Na / No / Good
Step demarcation lights	Top / Bottom landing	gs :		Na / No / Good
Stop switch in driving station				No / Good
Overspeed governor				Na / No / Good
Main drive switch				Na / No / Good
Step chain switch				Na / No / Good
Anti reverse device				Na / No / Good
Electro-mechanical brake switch	ch .			Na / No / Good
Stop switch in return station				Na / No / Good
Auxiliary brake				Na / No / Good
				Na / No / Good
				Na / No / Good

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Serial no. of Esc. / Moving Walks :

EN 115-1:2008	Description	Inspector's check figure	Remarks
Clause			
	BUILDING INTERFACE	S	
A.2.1	Clear height above the steps/pallets	mm	Min. 2300mm
A.2.2	Outer edge of handrail to walls or obstacles	mm	Min. 80mm
5.5.2.2	Outer decking to wall or railing	mm	Max. 120mm
A.2.4	Vertical deflector	NP / No / Good	Max. 400mm
A.2.5	Unrestricted area	No / Good	Min. 2500mm
	SAFETY SIGNS		
Annex G	Mandatory action and prohibition signs	No / Good	
	BALUSTRADE		
5.5.2.2	Anti-climbing device	NP / No / Good	
5.5.2.2	Access restriction device	NP / No / Good	
5.5.2.2	Anti-slide device	NP / No / Good	
	SKIRTING		
JKKP IS 127/8/1	Skirt deflector (Brushes / Rubber profiles)	NP / No / Good	
- Klt.23(21)			
	STEPS		
JKKP IS 127/8/1	Demarcation yellow lines	NP / No / Good	
- Klt.23(21)			
5.3.5	Clearance between two consecutive steps or	pallets mm	Max. 6.0mm
	COMBS		
5.7.3.3.1	Mesh depth into grooves of the tread	mm	Min. 4.0mm
5.7.3.3.2	Vertical clearance between comb to step	mm	Max. 4.0mm



DS-022 Rev.1 SENARAI SEMAK PEMERIKSAAN ULANGAN UNTUK ESKALATOR/TRAVELLATOR

A. BUTIR-BUTIR JENTERA	PMA:						
Firma			Nama & Alamat Pemilik:				
Pembuat			Traine or renter of this.				
Jenis / No. Model		_					
No. Siri		_					
B. PEMERIKSAAN			-				
Perkara Pemasang			an Keadaan			Catatan	
reikaia	T/K	Ada	Tiada	Baik	T/Baik	Catatan	
SAFETY SWITCH	IIIX	Aud	Hada	Dain	ITEGIK		
Emergency Stop Button		ТП		П	ГП		
Hand Rail Safety Guard Device	Ħ	 	│ 	Ħ	 		
Skirt Obstruction Switch		 	╅	$\overline{}$	 		
Comb Plate Switch		 			 		
Broken Step Safety Device		╅	╅	$\overline{}$	 		
Other:		+ =					
MACHINE ROOM							
Driving Chains/Belt							
Brakes							
Stop Switch							
Main Drive Switch							
Step Chain Switch Anti Reverse Device							
Electro Mechanical Brake Switch							
Other:		+ = -					
PART / COMPONENT							
Coms On Landing							
Steps/Combs Separator							
Hand Rails							
Skirt Deflector Device							
Yellow Demarcation Line							
Step Demarcation LightStop swi	tch 🗆						
Other:							
CLEARANCE		READING	MEASUREN	IENT (mm)	i		
Two Consecutive Step / Pallets						5.3.5 EN115 (Max 6mm)	
Mesh Depth Into Grooves						5.7.3.3.1 EN115 (Min 4mm)	
Comb To Step						5.7.3.3.2 EN115 (Max 4mm)	
Other:							
C. ULASAN PEMERIKSAAN							
T/Tangan Pemeriksa					T/Tangan Orang Kompeten		
Nama:					Nama:		
Jabatan Keselamatan dan Kesihatan Pekerjaan							
Tarikh:					Petunjuk:		
					T/K - Tidak Berkaitan		