

**Client Charter Achievements For January 2018**

No.	Client Charter	Duration	No. Of Received	No. Of Processed	Achievement Percentage
1	Design approval of the following certificated machinery:				
	i) Steam Boiler within 30 working days	30 days	37	37	100%
	ii) Unfired Pressure Vessels within 15 working days	15 days	809	729	90%
2	Registration of Safety and Health Officers (SHO) within 30 working days	30 days	189	155	82%
3	Approval of certificate of fitness extension for unfired pressure vessels/steam boilers within 45 working days	45 days	5	5	100%
4	Issuance of permit to install and operate for bulk storages within 10 working days	10 days	44	44	100%
5	Issuance of permit to install for pipelines within 10 working days	10 days	12	12	100%
6	Issuance of permit to operate for pipelines within 7 working days	7 days	12	12	100%
7	New registration of the following higien competency within 14 working days:				
	i) Occupational Health Doctor	14 days	13	13	100%
	ii) Chemical Health Risk Assessment (CHRA) Assessor		2	1	50%
	iii) Indoor Air Quality (IAQ) Assessor		0	0	0%
	iv) Hygiene Technician I (Chemical Exposure Monitoring)		4	4	100%
	v) Hygiene Technician II (Local Exhaust Ventilation System Testing)		0	0	0%
	vi) Noise Competent Person		0	0	0%
	vii) Authorised Gas Tester (AGT) and Confined Space Entry Supervisor (ES)		75	75	100%
8	Renewal of the following higien competency within 30 working days:				
	i) Occupational Health Doctor	30 days	8	8	100%
	ii) Chemical Health Risk Assessment (CHRA) Assessor		6	4	67%
	iii) Indoor Air Quality (IAQ) Assessor		1	1	100%
	iv) Hygiene Technician I (Chemical Exposure Monitoring)		3	3	100%
	v) Hygiene Technician II (Local Exhaust Ventilation System Testing)		0	0	0%
	vi) Noise Competent Person		0	0	0%
	vii) Authorised Gas Tester (AGT) and Confined Space Entry Supervisor (ES)		84	84	100%
9	Response of complaints towards the department within 2 working days	2 days	15	15	100%
10	Response of application for talks and exhibitions on Occupational Safety and Health within 6 working days	6 days	0	0	0%
11	Commencement of forensic engineering investigation within 36 hours of notification on accidents/incidences	36 hours	3	3	100%
12	Issuance of official receipt for payment over the counter within 8 minutes	8 minutes	39	39	100%